Sealed 10th January 1933.

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1933

County—**KENT.**

Parish—**WROTHAM.**

Place—**PLATT.**

Charity—**WAR MEMORIAL HALL.**

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112,827.

Stamps { 10*s.*
10*s.*

Scheme, including Appointment of Trustees, and Vesting in Official Trustee of Charity Lands.

CHARITY COMMISSION.

In the Matter of the Charity called or known as the WAR MEMORIAL HALL, at PLATT, in the Parish of WROTHAM, in the County of KENT, founded by Indenture dated 28th September 1921; and

In the Matter of "The Charitable Trusts Acts, 1853 to 1925."

The Board of Charity Commissioners for England and Wales, upon an application made to them on the 5th December 1931, in writing, signed by

WILLIAM BANCE, of Holly Cottage, Platt, Paper Maker;

GEORGE BENNETT, of Greatness Mill, Sevenoaks, in the County of Kent, Miller; and

LOUIS CURTIS, of Platt Common, Borough Green, in the same County, Builder;

the Trustees of the above-mentioned Charity:

And after due notice of the intention to make this Order published according to the direction of the Board by being affixed to or near a principal outer door of the Hall belonging to the Charity and the Parish Church of Wrotham on the 25th November 1932 (being more than one calendar month before the date hereof);

And having received no notice of any objection to the proposed Order or suggestion for the variation thereof:

Do hereby Order as follows:—

The subjoined Scheme is approved and established as the Scheme for the regulation of the Charity.

SCHEME.

1. *Administration of Charity.*—The above-mentioned Charity and the endowments thereof specified in the First Schedule hereto, and all other the endowments (if any) of the said Charity, shall be administered and managed, subject to and in conformity with the provisions of this Scheme, under the title of the War Memorial Hall, by the Committee of Management constituted as hereinafter provided, who shall be the Trustees of the Charity.

2. *Vesting.*—Any lands and hereditaments comprised in this Scheme are hereby vested in "The Official Trustee of Charity Lands" for all the estate and interest therein belonging to or held in trust for the Charity.

3. *Interpretation.*—In this Scheme, unless the context otherwise requires, the expression "the area of benefit" means the Ecclesiastical Parish of St. Mary the Virgin, Platt, and such adjacent places or districts as the Committee, having regard to the accommodation afforded by the Hall belonging to the Charity, may from time to time decide by rule prescribed under Clause 27 of this Scheme.

COMMITTEE.

4. *Committee.*—The Committee of Management (hereinafter referred to as the Committee) shall (subject as hereinafter provided with respect to Life Members and Coöptative Members), when complete, consist of fifteen Elected Members.

In this Scheme, unless the context otherwise requires, "Member" means a Member of the Committee.

5. *First Elected Members.*—The following persons shall be the first Elected Members:—

ALICE MARY FOX, of Ruffway, Platt, Widow;
AMELIA FLETCHER, of Beaverdell, Wrotham, Married Woman;
AGNES ROSE BOX, of Mill Cottages, Platt, Married Woman;
RHODA MASTERS, of Winfield Farm, Crouch, Married Woman;
ROSALINE SOMERVILLE, of The Oasts, Crouch, Spinster;
ALICE ANN ALLINGHAM BROOKER, of Golf Links, Wrotham Heath, Spinster;
Captain CHARLES AUSTIN CHARLEWOOD TURNER, R.I.B.A., of Potter's Hill, Wrotham Heath, Architect;
DOUGALD McPHEE, of Beaverdell, Wrotham, Gardener;
GEORGE THOMAS HOLNESS, of No. 1 Crow Hill, Borough Green, Builder;
Captain BERTRAM LOUIE RATCLIFFE, of Yew Tree Farm, Platt;
THOMAS HAYES, of Brickfields, Platt, Gardener;
FREDERICK PIERCE, of Maidstone Road, Borough Green, Builder;
CHARLES BACON, of Stone Cottage, Platt, Gentleman;
ERNEST TERRY, of Platt Common, Road Foreman; and
WILLIAM WRAY, of Haughwood, Wrotham, Postman; all in the County of Kent.

6. *Future Elected Members.*—Every future Elected Member shall be elected at a general meeting of the inhabitants of the area of benefit by a majority of the inhabitants present and entitled to vote at the meeting.

7. *Retirement of Elected Members.*—On the day preceding the general meeting of the said inhabitants held in the year 1933 and on the day preceding the general meeting held in every subsequent year one-third of the Elected Members, or, if their number is not a multiple of three, the number nearest to one-third, shall retire from office.

8. *Which Members to Retire.*—The one-third, or other nearest number, to retire in the years 1933 and 1934 shall, unless the Elected Members agree among themselves, be determined by lot; in every subsequent year the one-third, or other nearest number, who have been longest in office shall retire. As between two or

more who have been in office an equal length of time the Elected Members to retire shall in default of agreement among them be determined by lot. The length of time an Elected Member has been in office shall be computed from his last election where he has previously vacated office. A retiring Elected Member shall be eligible for re-election.

9. *Casual Vacancies.*—Any casual vacancy occurring among the Elected Members may be filled by the Committee; but any person so chosen shall retain his office so long only as the vacating Member would have retained the same if no vacancy had occurred.

10. *Coöptative Members.*—The Committee may from time to time by resolution to be passed at a special meeting of their body appoint a Coöptative Member or Coöptative Members to hold office for the term of one year from the date of the meeting, but so that there shall not at any one time be more than two Coöptative Members.

11. *Life Members.*—The following persons shall at first be Members of the Committee, and shall be entitled, subject to the provisions hereinafter contained with respect to determination of Membership, to hold office for life :—

GEORGE BENNETT, of Greatness Mill, Sevenoaks, Miller;
LOUIS CURTIS, of Platt Common, Borough Green, Builder;
WILLIAM BANCE, of Holly Cottage, Platt, Paper Maker;
ALBERT ERNEST COLLINGS, of Heathfield, Queens Bridge Drive, Herne Bay, Gentleman;
ALFRED COLLINGS, of Southover, Platt, Antique Furniture Dealer;
PATRICK HERON MAXWELL, of Great Comp, Borough Green, Gentleman;
FRANCES HERON MAXWELL, of Great Comp, aforesaid, Married Woman;
PERCY MINTER, of Staddleswood, Platt, Retired Civil Servant;
THOMAS GEORGE PASCALL, of Mountfield, Riverhead, Brick and Tile Maker; and
WILLIAM HALL, of The Laurels, Borough Green, Schoolmaster; all in the County of Kent.

12. *Declaration by Members.*—No person shall be entitled to act as a Member, whether on a first or on any subsequent entry into office, until after signing in the minute book of the Committee a declaration of acceptance and of willingness to act in the trusts of this Scheme.

13. *Determination of Membership.*—Any Elected Member who is absent from all meetings of the Committee during a period of one year, and any Member who is adjudged bankrupt or makes a composition or arrangement with his creditors, or who is incapacitated from acting, or who communicates in writing to the Committee a wish to resign, shall thereupon cease to be a Member.

14. *Vacancies.*—Upon the occurrence of a vacancy the Committee shall, at their next meeting, cause a note thereof to be entered in their minute book. Any competent Member may be re-appointed.

Meetings.

Meetings of the Inhabitants.

15. *General Meetings.*—A general meeting of the inhabitants of the area of benefit shall be held in the month of January in the year 1933 and in every subsequent year. No inhabitant of the area of benefit who is under the age of eighteen years shall be entitled to vote or to be present at any general meeting.

16. *Convening of Meetings.*—Every general meeting shall be convened by the Committee, and shall be held at some place within the area of benefit. Subject as aforesaid the day, hour and place of any meeting shall be fixed by the Committee.

17. *Notice.*—Fourteen days' notice of every meeting shall be given by posting

18. *Chairman.*—At every meeting the Chairman of the Committee or, in his absence, a person elected by the majority of the inhabitants present and entitled to vote shall be Chairman.

19. *Election of Elected Members.*—The election of Elected Members at every meeting shall be conducted in accordance with the Rules set out in the Second Schedule hereto or such other Rules as may from time to time be approved by the Charity Commissioners.

Meetings of Committee.

20. *Ordinary Meetings.*—The Committee shall hold at least two ordinary meetings in each year.

21. *First Meeting.*—The first meeting of the Committee shall be summoned by the said Louis Curtis, or, if he fails for two calendar months after the date of this Scheme to summon a meeting, by any two of the Members.

22. *Chairman.*—The Members shall at their first ordinary meeting in each year held after the general meeting of the said inhabitants in that year elect one of their number to be Chairman of the meetings of the Committee until the close of the general meeting in the following year. The Chairman shall always be eligible for re-election. If at any meeting the Chairman is not present within ten minutes after the time appointed for holding the same, or there is no Chairman, the Members present shall choose one of their number to be Chairman of the meeting.

23. *Special Meetings.*—A special meeting may at any time be summoned by the Chairman or any two Members upon four days' notice being given to all the other Members of the matters to be discussed.

24. *Quorum.*—There shall be a quorum when six Members are present at a meeting.

25. *Voting.*—Every matter shall be determined by the majority of votes of the Members present and voting on the question. In case of equality of votes the Chairman of the meeting shall have a casting vote, whether he has or has not previously voted on the same question, but no Member shall in any other circumstances give more than one vote.

THE HALL.

26. *Use.*—The Committee shall permit the War Memorial Hall belonging to the Charity to be used by the inhabitants of the area of benefit as a Reading and Recreation Room, and also for Lectures, Meetings and Entertainments, and for such other purposes as the Committee think advisable, and for the provision of food and refreshment.

27. *Rules.*—The management of the said Hall shall be under the control of the Committee, and they shall be at liberty to prescribe from time to time suitable rules for the regulation of the said Hall, the periods and hours during which the same shall be open, the conduct of all persons resorting thereto, and the terms and conditions (including, if the Committee think proper, the payment of fees or subscriptions) upon which the said Hall shall be used in conformity with the provisions of this Scheme; provided that in framing such rules and fixing such fees and subscriptions (if any) the Committee shall have regard to the needs and pecuniary circumstances of the poorer inhabitants of the area of benefit.

28. *Letting.*—Subject to the condition that the use of the said Hall for the purposes hereinbefore specified shall not be unduly interfered with, the Committee may from time to time, and either gratuitously or for a consideration, let or lend the use of the whole or any portion of the said Hall for such entertainments, meetings and other purposes tending to promote the physical, social or moral welfare of the inhabitants of the area of benefit as the Committee may think proper.

APPLICATION OF INCOME.

29. *Expenses of Management.*—The cost of repairs and insurance, and all other charges and outgoings payable in respect of the property of the Charity, and all the

proper costs, charges and expenses of and incidental to the administration and management of the Charity shall be first defrayed by the Committee out of the income thereof.

30. *Residue of Income.*—Subject to the payments aforesaid, the yearly income of the Charity shall be applied by the Committee for such purposes in connexion with the Charity as they deem expedient.

General Provisions.

31. *Subscriptions, etc.*—The Committee may receive subscriptions or donations for the general purposes of the Charity. They may also receive subscriptions or donations for any special purposes connected with the Charity not inconsistent with or calculated to impede the due working of the provisions of this Scheme.

32. *Sub-Committees.*—The Committee may from time to time appoint two or more persons, whether Members or not, to be a Sub-Committee for superintending or performing any duty or doing any act or thing which in the judgment of the Committee would be more efficiently executed by such Sub-Committee ; but all acts and proceedings of Sub-Committees shall be reported in due course to the Committee.

33. *Minutes and Accounts.*—A minute book and books of account shall be provided and kept by the Committee. All proper accounts in relation to the Charity shall in each year be made out and certified in such manner as the Charity Commissioners require, and copies thereof shall be transmitted to the said Commissioners, and published in conformity with the provisions of the Charitable Trusts Acts.

34. *General Power to make Regulations.*—Within the limits prescribed by this Scheme the Committee shall have full power from time to time to make regulations for the management of the Charity, and for the conduct of their business, including the summoning of meetings, the deposit of money at a proper bank, and the custody of documents. All payments in respect of the use of the said Hall and all subscriptions or donations for the benefit of the Charity shall be paid into an Account for the Charity at the National Provincial Bank, Maidstone Branch, or at such other Bank as shall from time to time be selected by the Committee.

35. *Clerk and Treasurer.*—The Committee may appoint some fit person to be their Clerk and to hold office during their pleasure, and may pay to him (not being a Member) such reasonable salary as they think fit. The Committee may also appoint some fit person (who may be, but need not be, a Member) to be the Honorary Treasurer of the Charity.

36. *Members not to be personally interested.*—No Member shall receive any remuneration, or be interested in the supply of work or goods, at the cost of the Charity.

37. *Questions under Scheme.*—Any question as to the construction of this Scheme, or as to the regularity or the validity of any acts done or about to be done under this Scheme, shall be determined conclusively by the Charity Commissioners, upon such application made to them for the purpose as they think sufficient.

FIRST SCHEDULE.

All that piece of land situate at Platt, in the Parish of Wrotham, having an area of 1 rood or thereabouts, and a frontage to the road leading from Sevenoaks to Maidstone of 78 feet or thereabouts, and a depth of 140 feet or thereabouts, which said piece of land formerly formed part of hereditaments known as the Brickmakers Arms Public House, together with the War Memorial Hall and other buildings erected thereon or on some part thereof.

Furniture and effects.

SECOND SCHEDULE.

RULES FOR THE ELECTION OF ELECTED MEMBERS.

1. In the notice of every general meeting given under Clause 17 of this Scheme all persons entitled to vote at the meeting shall be invited to nominate candidates for election as Elected Members. All such nominations must be sent to the Clerk at least seven clear days before the date of the meeting, accompanied by the name and address of the proposer and of a seconder (who must be a person entitled to vote), and also by a notification from the proposer that it has been ascertained that the candidates are willing to serve.

2. If at any meeting no greater number of candidates than the number of Elected Members to be elected shall have been proposed and seconded, such candidates so proposed and seconded shall be declared by the Chairman of the meeting to be duly elected. If the number of candidates declared by the Chairman of the meeting to be duly elected shall be less than the number of vacancies to be filled, any vacancies remaining to be filled after such candidates have been so elected shall be filled by the Committee in the same manner as casual vacancies. If a greater number of candidates than the number of vacancies shall have been proposed and seconded, the election shall be made by the votes of the persons present and entitled to vote. The election shall be taken by secret ballot. For that purpose a suitable paper (to be kept in readiness) shall be given to every person present and entitled to vote.

3. In case of equality of votes the Chairman shall always have a casting vote.

4. Votes shall be given by the voter indicating on the paper so given to him as aforesaid the names (not exceeding the number of Elected Members to be elected) of the candidates for whom he wishes to vote, and dropping such paper in the ballot box within the period of ten minutes from the time when the delivery of the papers to the voters present shall have been completed. In no case shall a voter give more than one vote to any one candidate.

5. The Chairman shall at the expiration of the said period cause the votes to be counted. He shall reject all papers in which there shall be a greater number of names than the number of Elected Members to be elected, and having counted the duly given votes, shall declare the number given to each candidate. To the extent of the number of Elected Members to be elected, the candidates obtaining the greater number of votes duly given shall be declared to be duly elected.

6. Any question as to whether a person is or is not entitled to vote at a meeting shall be decided by the Chairman of the meeting whose decision shall be final.

7. No appointment of an Elected Member shall be void or voidable by reason of any defect, irregularity, or error in the proceedings for his appointment, unless an objection by notice in writing of such defect, irregularity, or error shall have been made at such meeting or within four days after the holding thereof to the Chairman of the meeting who shall decide the matter in question subject to an appeal within four days to the Charity Commissioners, whose decision shall be final, but nothing in this clause shall enable any objection to be made to the decision of the Chairman of a meeting as to whether a person is or is not entitled to vote at that meeting.

Sealed by Order of the Board this 10th day of January 1933.

L. S.

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